



The D'Aguilar Art Foundation \_\_\_\_\_

## HOW TO SUBMIT A PROPOSAL

Interested in having your work exhibited in the D'Aguilar Art Foundation's downtown gallery space at 8A Virginia Street? Here's everything you need to prepare a strong, thoughtful proposal!

## TELL US WHO YOU ARE.

Include a short **Artist Biography** and **Curriculum Vitae** highlighting your experience, exhibitions, and relevant achievements. You should also include an **Artist Statement**, which is a concise statement about your current body of work. What themes, ideas, or questions are you exploring right now? We also ask that you send **a link to your portfolio**. Websites are preferred but Instagram, Facebook, or any platform where your work is clearly presented is helpful to see your work in context.



## SUBMIT A CATALOGUE OF WORKS.

Send us a catalogue in a PDF format with completed and/or in progress works with title, medium, dimensions, and price where applicable. Not all works need to be completed but we need to see a plan of what you'd like to accomplish. This may look like sending images of previous completed works for reference. If you would like to exhibit with other artists please include their information as well. For all exhibitions we aim for a minimum of 20-25 works and recommend working in a variety of sizes.

## SHOW US HOW YOUR WORK IS DEVELOPED.

We love to see how work is made and what your process looks like, especially if the work is more abstract, material-based, or focused on method. Include sketches, preparatory studies, or behind-the-scenes process work.



## TELL US ANY ADDITIONAL DETAILS.

If you have any special requirements for installation, it is best to flag them early, such as projectors, suspended works, or non-traditional installation methods. Include timelines, availability, and any past press or publications if relevant. The more context, the better we understand your practice.



## ALLOW US TIME TO REVIEW.

Once submitted, allow us time to review as a team. We'll be in touch, no need for frequent follow-ups. We will let you know if you're accepted for a solo, group show or if there are open calls we think your work is well suited for.

\*Please note that this is just a guideline and not everything here needs to be included in your proposal for it to be successful. However, we do recommend that you work on these documents and create a proper digital portfolio in order to represent yourself better to art institutions.